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Guadalupe County Agriculture Fair 2023

October 13, 14, & 15 2023

MARKET VENDOR APPLICATION

Dear Vendor:

Please find attached the application for the **Guadalupe County Agriculture Fair 2023** This event will be the second Saturday in October, annually.

The Basics:

Dates: October **13, 14, & 15 2023**

Booth size: **Approximately 10ft X 10ft**

Booth cost: **\$35.00 per booth per day ** (Applications due August 27, 2023) ****

Festival hours: **October 13 & 14 10:00 am to 10:00 pm, October 15 10:00 am to 6:00 pm**

Types of Products accepted: •Handmade Vendors •Artists Vendors •Crafts Vendors •Repurposed Made Items Vendors Only • Farmers Market Grown Items

Admission into the event grounds will be FREE for one vendor adult listed on application. If additional is needed please submit that adult name and title request to the committee for approval.

All vendor applications have to be approved by the Committee and booth spaces will be filled on a **first committee approved, first-paid, first-reserved basis** and they will only be guaranteed when **full payment is received. We will not be offering any exclusives. Vendor can sell one day or all three days.**

If your application and merchandise offerings are approved, your check will be deposited and confirmation on your space(s) will be the clearance of your check through your bank. Feel free to call after September 10, 2023 Debra Richardson at **(830) 305-1907** to check on the status of your application. **Booth assignments will not be given to you until you arrive at the sign in area.**

Please:

- (1) Read the following application carefully;**
- (2) Complete all requested information;**
- (3) Return only the last page with your payment;**
- (4) Keep the first, second, and third pages for your copies of the details.**

VERY IMPORTANT - if you have any questions concerning details of the booth spaces, please contact Debra Richardson (830) 305-1907 or e-mail at debrarichardson46@yahoo.com

Thank you!

*We look forward to seeing you at the **Guadalupe County Agriculture Fair, 2023***

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Vendor Application and Contract

1. BOOTH DESCRIPTION: Each space is approximately 10 feet across and 10 feet deep. All spaces are located outdoors. All vendors will supply their own furnishings - tents, tables, awnings, etc. If your equipment extends past 10'x10' you will be required to rent more than one space.

2. BOOTH COST: Booth spaces will be **\$35.00 a day** payable in advance (**NO REFUNDS**). Vendor can attend for one day or multiple days. Booths will be filled on a first committee approved, first-come, first-served basis. Confirmation on your space(s) will be sent to you upon receipt of full payment and pending approval of your merchandise. Your booth assignment will be given to you upon your arrival to the event.

3. RESTRICTIONS: All booths must offer an item to sell. NO sale of beverages will be allowed. This includes bottled water, lemonade, tea, alcoholic beverages or any other drinks.

NO weapons, guns, fireworks, pornographic material, or games of chance will be allowed. Violators will be subject to immediate removal without refund of fees.

We reserve the right to remove exhibits which for any reason are deemed objectionable and also to prohibit any exhibit, which in our judgment, may detract from the general character of the ongoing event. This reservation includes persons, things, conduct, printed matter, or anything that in the opinion of the Guadalupe County Agriculture Fair Committee is objectionable.

There are no exclusives at this event. We will attempt to limit duplications as much as possible but there is no guarantee that there will not be more than one vendor with the same item.

The Guadalupe County Agriculture Fair Committee does not attempt to regulate the price of items sold. Each vendor will determine the price of his or her own merchandise.

There will be NO provisions for electricity, water or drainage.

4. RAIN POLICY: The Fair will continue, rain or shine, with no refund of fees. **Exhibitors will be allowed to remain or may leave.**

5. EVENT HOURS AND SET-UP TIME:

Event Set Up Hours: **Friday, October 13, 2023, 8:00 a.m. - 10:00 a.m. (Friday is Parade day beware of 10am unload area will be shut for parade route disbanding)**

Saturday & Sunday, October 14 & 15, 2023, 8:00 a.m. - 10:00 a.m.

Event Hours: **Friday, Saturday, October 13 & 14, 2023, 10:00 a.m. - 10:00 p.m., Sunday October 15, 2023 10:00 a.m. – 6:00 p.m.** (Can stay longer if patrons are still present)

If you will be delayed in setting up before 10:00am, you **MUST** contact the Guadalupe County Agriculture Fair to notify us that you will be late. (Failing to notify the Committee office that you will be arriving late will result in your space being sold to the next vendor on the waiting list.) **Vendors WILL NOT be allowed to enter the exhibit area before Thursday, October 12. (Committee members will be on the grounds to assist you on Friday from 8:00am to 10:00am, and Saturday, 8:00am to 10:00am) +**

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Vehicles will be permitted in the area for unloading, but must be removed immediately after the task is completed. Unload, remove your vehicle, and then arrange your merchandise in your booth. No vehicles will be allowed into the exhibit area during event hours. You must park in the area directed by the Guadalupe County Agriculture Fair which is in the general parking area outside of the entrance gate. Unless you have a handicap licensed vehicle.

6. TEAR-DOWN TIME: Approximately 8:00PM. In order to maintain the integrity of our event, booths must remain set up until the end of the event. Vendors that leave before the end of the event without consent of the event organizer may not be invited to participate in next year's event.

Please keep this page for your records and return page 4 and 5.

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Vendor Application

Complete this page and return with full payment to the Guadalupe County Agriculture Fair Committee

7. Guadalupe County Agriculture Fair Committee, City of Seguin, its officers, agents, employees and other representatives, shall not be held liable, and they are hereby released from liability, for any damage, loss, harm or injury to the person or property of the vendor or any of its officers, agents, employees or other representatives, resulting from theft, fire, water, weather, accident or any other cause. The exhibitor shall indemnify, defend and protect the Guadalupe County Agriculture Fair Committee against, and hold and save Guadalupe County Agriculture Fair Committee harmless, from any and all claims, demands, suits, liability, damages, loss, costs, attorney's fees and expenses of whatever kind or nature, which might result from or arise out of any action or failure to act on the part of the exhibitor or any of its officers, agents, employees or other representatives.

8. Please attach a photo of your booth and/or items to be sold.

To be accepted, the following form must be completed in its entirety and returned with payment to:

Debra Richardson
Guadalupe County Agriculture Fair
545 Hickory Forrest Dr
Seguin, TX 78155

Make checks payable to Guadalupe County Agriculture Fair. We will accept only CASH, CERTIFIED CHECKS, ONLINE or MONEY ORDERS after August 28, 2023. Credit Card booth payments will have a 3% added fee. Call Debra Richardson for processing of a credit card payment.

NAME: _____

PHONE: _____

ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

EMAIL _____

TAX ID PERMIT NUMBER _____

MERCHANDISE: Please list all items which you will be displaying or selling during the show. Once you are accepted, you may not display or sell any additional items without the approval of the Vendor Coordinator. Violations of this rule will result in immediate cancellation of any agreement and forfeiture of all rental monies.

Day(s) Vendor will be selling product Oct 13 _____ Oct 14 _____ Oct 15 _____

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Additional Vendor Adult Name and Title _____

******* PHOTO OF YOUR BOOTH MUST BE ATTACHED *******

(if not already on file or if you are a first-time vendor)

I have read the above rules and regulations and agree to the same.

Signed: _____ Photo attached or on file: () Yes () No

For Office Use Only: Date Received _____ Payment Method _____ Amount _____

VERY IMPORTANT: If you have any questions concerning details about the booth spaces, please contact

Debra Richardson (830) 305-1907 or e-mail at debrarichardson46@yahoo.com